

# J&K POLICE PUBLIC SCHOOL, MIRAN SAHIB, JAMMU

**Subject: Computer**

**Class: 7<sup>th</sup>**

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**Assignment: 3**

**M.Marks:20**

**MCQs**

**(1 marks each)**

1. Which of the following view is not one of PowerPoint views?
  - a) Slide sorter view
  - b) Slide view
  - c) Slide show view
  - d) Sorter view
2. \_\_\_\_\_ is the default view in MS PowerPoint 2010.
  - a) Outline
  - b) Normal
  - c) Notes page
  - d) Slide show
3. Which of the following is not a view in PowerPoint?
  - a) Normal
  - b) Slide sorter
  - c) Picture
  - d) Slide show
4. Which view allows you to see multiple slides simultaneously and rearrange order of slides?
  - a) Normal
  - b) Slide sorter
  - c) Picture
  - d) Slide show
5. Which view allows you to type Speaker notes?
  - a) Notes page

- b) Normal
  - c) Slide sorter
  - d) Slide show
6. Which tab allows you to set timings for each slide in a presentation?
- a) Home
  - b) Slide show
  - c) Animation
  - d) Review
7. What is a SLIDE TRANSITION?
- a) A special effect used to introduce a slide during a slide show, e.g., fade from black
  - b) A special effect that controls the degree to which the colors on one side of a slide change to some other colors on the other side of the slide.
8. What does Slide Show Animation mean in the MS PowerPoint context?
- a) Animation allows you to easily include cartoon characters in your slide presentation.
  - b) Animation allows you to program certain images or text boxes in your slides to move around on the slide.

Short answers

(3\*4=12M)

1. What are action buttons? How are they useful?
2. What are various views, which you can open your presentation in?
3. You want to view outline along with the slide, which view will you open your PowerPoint presentation in?
4. Differentiate between a Slide & a Slide show?